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| **Kickstart Scheme jobs template** |

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| **Kickstart Scheme Application ID** | **KS3944376C** |
| **Job reference** | Impactful Governance (Gateway) |
| **Job vacancy title** | Code Sensei |
| **Company name** | Jiyara Ltd (Welwyn) |
| **Company postcode** | EN6 1DQ |

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| **Job summary** |
| **Who are we?**  Code Ninjas is the nation’s fastest growing kids coding franchise. In our centre, kids ages 7-14 learn to code in a fun, non-intimidating way – by playing and building video games they love. Kids have blast and can’t wait to come back. Parents are thrilled as their children gain confidence and new skills including coding, math, logic, and problem-solving, as they progress from white to black belt. Our core promise is, *Kids have fun, parents see results.* We believe in these words so much that it’s written on the walls in our centre.  **What are we looking for?**  We are looking for a **Code Sensei** to join our team of dynamic, energetic, forward thinking minds, working toward our common goal: providing a fun and safe learning environment for children. Our senseis are the lifeblood of our Code Ninjas centre. This individual oversees the day-to-day coaching and student engagement. *Are you experienced in working with children? Do you enjoy teaching and building problem solving skills in young engineering minds? Have you mentored youth?* This could be the role for you.  **Responsibilities include:**  Training – go through the curriculum and learn it  Create a positive and safe environment in which students can grow  Work with children to determine skill sets  Provide feedback to parents after working with student who is on a tour  Follow opening/closing duties daily  Clean dojo throughout the day to ensure cleanliness is kept up to corporate standards  Report weekly to Centre Assistant Manager on progress  Report daily to Centre Manager with respect to day’s activities and productivity in dojo  Be able to lead on-site or virtual camps. |

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| **Essential skills, experience and qualifications** |
| Working history with children ages 7 and up (mentoring, coaching, tutoring etc.)  Experience working with the general public  Experience in teaching, mentoring or childcare  Works well with others; collaborates  Knowledgeable about coding and technology; or able to quickly pick up basic concepts  Must be fun to work with and like working in fast paced environments where requirements can change frequently  Permit to Work: UK citizen or Valid permit or Visa to work in the UK |

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| **Hours per week** | **25** |
| **Working pattern** | Weekday evenings, weekends, bank holidays and school holidays |
| **Hourly rate of pay** | NMW |

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| **Employability support** |
| **Month one of appointment:** Work preparation for *this* role  Week 1 – session 1 Work Readiness Welcome to your new role   * Working in different sectors * Organisation types * Achievement   Week 1 – session 2 Structures of organisations Expectations of the role   * What employers need. * Structures and reporting * Leadership models * Research on how we work * Team work and individual roles   Week 2 – session 3 Applying yourself The wider community and your role in it   * Emotional rewards or work * Team roles * Empathy in the workplace * Interview skills * Behaviours   Week 2 – session 4 Communications Communication & Action Planning   * Conversation cycle * Learning styles * Voicing concerns the right way * Inclusive practices * Active listening * Action Plan   **Month five of appointment:** Preparation for the *next* job (Job readiness)  Session 5 & Session 6 Mentoring & Coaching   * Support will be offered (for example helping with writing their CV and preparing for an interview). All of all modules as outlined in the Training Agreement. Each session will be for at least one hour. Sessions are held remotely over Zoom. The participant will provide feedback during their placement and after training, and this will be acted on if needed. As part of a signed agreement, employers will allow the employee to participate in the training and where sessions are in the evening or weekend, allow Time Off in Leu (TOIL). Each employee is scheduled into training programmes, informing the employer and the employee about the time and date and begins once started in the role. |

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|  | **If your vacancies are in more than one location, please complete a separate row for each** | | | | | | | | | |
| **Where is this job based?** | | **No of jobs at this location** | **When do you want to start advertising this job?** | **Maximum number of referrals** **you wish to receive per job** | **Is public transport available** **to this location?** | **Full address and postcode of the job location** | **Contact name, email and phone number** for this job | **Closing date for applications** | **How to apply** | **Anticipated start date** for this job |
| Welwyn Garden City  AL8 6JZ | | 2 | Immediate | 50 | yes | Applecroft School  Applecroft Road  Welwyn Garden City  AL8 6JZ | Chrysoula Lazaraki  [welwyngardencityhrtuk@codeninjas.com](mailto:welwyngardencityhrtuk@codeninjas.com)  07826966353 | 31-1-21 | CV by email & interview appointment time to be agreed with employer by phone. | immediate |

September 2021  
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